

Dartmouth Amateur Rowing Club

Approved by Committee and Meeting of Club Members on 2nd March 2004 at the AGM

RULES

- Rule 1.** That the Club be called the “Dartmouth Amateur Rowing Club”
- Rule 2.** The objects of the Club shall be:-
- (a) To support the sport of rowing in the Town of Dartmouth and to promote the same by any means which from time to time the General Committee of the Club shall determine.
 - (b) To provide and maintain a clubhouse and boathouse for the use of the members of the club.
 - (c) To provide social and recreational amenities for the members of the Club.
- Rule 3.** The Officers of the Club shall consist of President, Chairman, Vice Chairman, Honorary Secretary, Honorary Treasurer, Captain and Sub-Captains, who, with a Committee (with power to add, not exceeding 25) shall undertake the entire management of the Club. Officers and members of the Committee to be elected annually at the General Meeting of the Club. Two delegates to be elected by committee to represent the Club on the West of England Amateur Rowing Association.
- Rule 4.** MEMBERSHIP
There shall be the following classes of members:-
- (a) Senior rowing members being persons over the age of 18 years.
 - (b) Junior rowing members being persons under the age of 18 years.
 - (c) Members being persons under the age of 16 will now be able to row in Regattas under the clearance of their coach.
 - (d) Honorary members who shall be persons whom the Committee of the Club from time to time determine to be worthy of election as such in respect of special services rendered to the Club.
 - (e) Social Members being persons who wish to use the facilities of the Clubhouse, but not the use of the boats.
 - (f) Parties of not less than six visitors attending the Club by special invitation of the General Committee for recreational purposes who shall provided that the invitation to such a party is recorded in the register which the Honorary Secretary of the Club shall keep for that purpose be deemed to be honorary members of the Club only for the day upon which such visit is made.
 - (g) Temporary members elected in manner hereinafter provided. Of the foregoing only Class (a) shall be entitled to share in the distribution of the assets of the Club in the event of its dissolution and only members in Classes (a),(d),(e),(f) and (g) shall be entitled to purchase intoxicants in the Bar.
- Rule 5.** The General Committee shall have power to elect Life Membership of the Club such persons who, over the years, and in their particular ways, have performed meritorious service to the Club.
- Rule 6.** The Property of the Club shall be vested in Four Trustees, elected at the Annual General Meeting and they shall remain in office unless other Trustees are elected in their stead at the A.G.M. or at a General Meeting called for that purpose, of which due notice has been given. If a Vacancy occurs it shall be fitted at the A.G.M., or a General Meeting.

Rule 7. The Management of the Club shall be vested in a General Committee which shall consist of the Officers of the Club ex officio and not more than 25 other members to be elected annually at the Annual General Meeting of the Club.

The General Committee at its first meeting of the year elect the following sub-committees of which the Officers of the Club shall be ex officio members with other elected members.

- (a) A membership committee of 5.
- (b) A rowing selection committee of 7.
- (c) A wine or bar committee of 5.
- (d) Such other sub-committees at the General Committee shall from time to time deem requisite and necessary.

The proceedings of the General Committee or of and sub-committee shall not be valid unless a quorum of five members or two-thirds of the members whichever be the lower number present.

The General Committee shall have power to co-opt additional members provided that the number of co-opted members shall not exceed one-third of the elected members.

Rule 8. The Annual General Meeting of the Club shall be held in the month of March each year, at which a Report of the Proceedings and Abstract of the Accounts shall be presented by the Committee and the Officers, and members of the Committee for the ensuing year elected. Any three members may have a General Meeting called by giving a written notice to the Secretary, upon receipt of which he must call a General Meeting within seven days.

Rule 9. Ordinary Meetings of the General Committee or any sub-committee to be called by the secretary when necessary. A Special Meeting of the Committee to be called when requested in writing by three or more members of the Committee. At all Committee Meetings five to form the quorum. Failure to attend four Committee Meetings during the year expels a member from the Committee.

Rule 10. The General Committee shall have power to deal with any cases which are not provided for in these rules in such a manner as they in their unfettered discretion may determine.

Rule 11. The Treasurer shall keep accounts of all monies received and payments made, and prepare and present a Balance Sheet (made up to the previous 31st October), to the A.G.M., such Balance Sheets having been previously audited by the Club's Auditor, and presented to the Committee in advance from the official Receipts and Expenses Book. The Auditor to be appointed annually at the General Meeting. All monies received to be paid to bank and all payments made by cheque, signed by the Secretary and Treasurer.

Rule 12. The Committee shall have the power to frame and enforce such Byelaws as they deem expedient, but such Byelaws shall be liable to be cancelled by a majority of votes at any General Meeting, provided that due notice has been given of the intention of any member to move to that effect. And no Byelaws shall be valid which shall nullify or render void any these rules.

ELECTION OF MEMBERS

Rule 13. Every candidate for election as a member in classes (a), (b), (c), (d) and (e) shall be proposed by one member and seconded by another both of whom shall vouch for the fitness of the candidate to be a member. A properly completed nomination form shall be handed to the Hon. Secretary and shall be considered by the membership committee at its next meeting when if required a ballot shall be taken. If nomination is approved it shall be posted upon the notice board in the Clubhouse for not less than

48 hours and if no objection to the nomination is received by the Hon. Secretary within that period the candidate shall be elected. The Honorary Secretary shall ensure that a copy of the rules is available at the Club House for Information.

- Rule 14.** The Annual Subscription shall be recommended annually by the General Committee for approval at the Annual General Meeting. Such subscriptions shall be due and payable at the Annual General Meeting of the Club or within 14 days thereafter and any member whose subscription shall without good reason be unpaid for 2 months after the Annual General Meeting shall be deemed to have resigned and shall be excluded from the Club. Membership of persons joining the Club between the 1st January and the Annual General Meeting next ensuing shall not expire until the Annual General Meeting of the following year.
- Rule 15.** Applicants for admission as temporary members (Class (g)) shall be proposed and seconded by two ordinary members. A properly completed proposal form shall be handed to the Hon. Secretary who shall thereupon post the same upon the Club Notice Board where the same shall remain for not less than two days. At the end of that period if no objection shall have been received by the Hon. Secretary he shall inform the applicant of his election when upon payment of the appropriate subscription the applicant shall become a Temporary Member of the Club. The period of temporary membership shall be one month and the appropriate subscription for such period shall be recommended annually by the General Committee for approval at the Annual General Meeting.
- Rule 16.** No Candidate for admission as a member of the Club shall be permitted or entitled to purchase or be supplied with intoxicants (unless he is qualified as a visitor under Class (f)) until he shall be elected to membership of the Club.
- Rule 17.** There shall be kept on the Club premises a Visitors Book and it shall be the duty of a member who introduces a visitor to see that such visitor signs the book and the member who introduces a visitor shall be responsible for the conduct of his guest and for all payments on his behalf. A member may introduce two Visitors at any one time but a Visitor may only visit the Club on two Occasions, as such, during the Club's Year, otherwise he must apply for full membership.
- Rule 18.** The General Committee shall have the power to call for resignation forthwith of or in extreme cases to expel any member if in its opinion his or her conduct renders this course necessary.
- Rule 19.** The Club premises may be open to members between the hours of 10.00a.m. And 11.30 p.m.
- Rule 20.** The supply of alcoholic liquor in the Club will be permitted during the following hours:-
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| Monday to Saturday: | 10:00a.m. | 11.00p.m. |
| Sunday | Noon | 10.30p.m. |
| Good Friday | Noon | 10.30p.m. |
| Christmas Day | Noon | 10.30p.m. |
- With a break of least 2 hours including 3pm-5pm and not more than three and a half hours after 5pm
- New Years Eve
From the end of licensing Hours on New Year's Eve to the commencement of Licensing Hours on New Year's Day.
- Rule 21.** No person under the age of 18 years shall be sold or supplied with intoxicating liquor nor shall any person under that age be permitted to consume intoxicating liquor on the Club Premises.

- Rule 22.** These Rules shall only be altered at an Annual General Meeting of the Club. Particulars of any proposed alterations must be given to the Honorary Secretary in writing not less than one month before the date of the Annual General Meeting of the Club for the ensuing year who shall thereupon call a General Meeting of the Club to discuss the proposed alterations and if that meeting agrees such alterations either as proposed or as amended by that meeting the proposal to alter the rules shall be placed upon the Agenda for the ensuing Annual General Meeting.
- Rule 23.** That a Boathouse Keeper be appointed annually to take charge of the Boats and Gear under the direction of the Selection Committee. Boathouse to be opened at 7 o' clock every evening during the rowing season (except Saturdays, and any special occasion, of which notice shall be given). All boats to be in the Boathouse by 9p.m. No boats to be used on any other occasion or time unless permission is given by the Selection Committee; and then only to crew for special training.
- Rule 24.** That at the commencement of each season, viz. between the A.G.M and the signing-on date, a Selection Committee is appointed, consisting of the Chairman, Captain and sub-Captains (with power to add). That this Selection Committee meet at the Boathouse as necessary during the rowing season to formulate crews, allocate equipment and conduct any other business relevant to the actual rowing activities. They shall have the power at any time to alter the position of any one of a crew, or to require him to move to any other boat, whenever they deem it advisable in the interest of the Club or its members. They are to report to the General Committee at each meeting on the progress and formation of the crews. Should any member desire to complain on account of the position assigned to him or her, or in respect of the work or behaviour of any member, such complaint shall be made privately to any member of the Selection Committee, whose duty it will be to see that the matter is fully enquired into and dealt with, or referred to the Committee for settlement is necessary.
- Rule 25.** That the member in charge of the Boathouse will have to deal with any complaints, but if the complaint is of such a nature that they do not feel justified in dealing with same; the matter will be referred to the Selection Committee at once.
- Rule 26.** That a special meeting of the Selection Committee can be called at the request of three rowing members.
- Rule 27.** That when crews are re-arranged by the Selection Committee, the re-arrangements to become effective on notification to the member(s) concerned. Crews will not change their positions, or use any other boat but that allocated to them, without the consent of the Selection Committee.
- Rule 28.** That the stroke of each crew is to be in charge of the boat and he is to see that his coxswain properly washes the boat with fresh water and dries it (including the canvas bow and stern) each time after use, and to see it is put away safely according to instructions. The boats are to be washed weekly inside with fresh water.
- Rule 29.** That all members are to use footwear as required by the Committee.
- Rule 30.** That any damage to boats, oars, etc., is to be reported to the Committee member in charge of the Boathouse or to the Boathouse Keeper at Once. If proved to be done wilfully the member, or members, concerned will be charged for repairing same.
- Rule 31.** That all oars are to be taken to and from the landing slip by the Coxswain and put in their proper places after use.
- Rule 32.** That all members should wear one colour on the water – white.
- Rule 33.** That shouting or bad language on the water or in the Boathouse should never be practised nor tolerated by members.

- Rule 34.** That the boats are not used for bathing or picnicking purposes, or allowed to be beached at any other place except the Boathouse, without permission.
- Rule 35.** The stroke of the first senior crew will automatically become a member of the Committee during the rowing season.
- Rule 36.** When removing Racing Boats from the racks, and when stepping into them after launching, all crews are to follow the instructions as tabulated and hung in the Boathouse.
- Rule 37.** The coxswains are to maintain their crew's oars and when taken to the slip, placed in such a position as not to damage them or cause a nuisance.
- Rule 38.** Coxswains are, generally, to be over the age of eleven years, but, at the discretion of the Committee, may be below that age. They must be able to swim and are to wear life jackets when afloat. To be eligible to take part in West of England Amateur Rowing Association regattas they must be twelve years of age and able to swim.
- Rule 39.** The club shall implement the Water Safety code of practice issued by the Amateur Rowing Association. Furthermore, Club members, when practicable shall follow all relevant aspects of these rules.
- Rule 40.** The Club wishes to endorse the Amateur Rowing Association's, Child Protection Program.
- Rule 41.** To be agreed at AGM

THE FOLLOWING BY-LAWS SHALL EFFECT ROWING MEMBERS ONLY