

Dartmouth rowing club - Risk Assessment for trailer loading

Hazard	Controls	Risk	Action Required
Trips and falls	Boat house to be cleared of trip hazards. Ergo's moved to allow movement of boats. All riggers, seats, tools, trestles to be placed together away from main access way.	Low	Move ergos. Supervision of Juniors
Damage to boats/ injury to members as boats moved on and off racks	Constant supervision of juniors moving boats. Ensure all understand correct way to lift boats with adequate crew.	Low	Coxswains, coach to give clear instructions
Boat rigging and de rigging	All boats to be checked by a competent person to ensure all nuts tight, riggers attached correctly, swivels tight, foot retainers tight, bow balls tight, hatch covers in, steering attached correctly. Ensure all adjustable blades are tight.	Low	Assign competent person to each boat. Brief all on boat rigging. Training if required.
Collision with motor vehicles & pedestrians	Check access to club before moving boats from club house. Ensure coxes, competent person is guiding all boats to trailer	Low	Competent person to monitor passing traffic
Manual handling	All crews to follow instructions from Trailer official (usually Barry) for correct order of boat loading. Carry boats with sufficient numbers for safety. Placing on trailer in correct place.	Med	Agree Trailer official
Boats falling off trailer	All boats to be tied fore and aft to trailer with boat ties. All ties to be in good condition. All boats to be checked by Trailer official once loaded. Seats to be removed or tied in.	Low	Checks by Trailer official
Incorrect or faulty equipment	All boats, riggers, swivels, shoes and seats to be checked by elected CWSO prior to loading. All riggers to be checked present for each boat by using colour coded list in club house. Seats, lifejackets to be loaded to trailer with all required blades.	Low - Med	Coaches and or crew rep to check they have all equipment for that crew.
Overhang	All rear boats to carry coloured red flags, ties to show projection at rear in daytime, red light reflector at night.	Med	Follow ARA guidelines for towing